



EQUIPMENT TRANSPORTATION FORM

Email this form no later than **March 30, 2026**, to: **miljgh@nmsu.edu** and **werc@nmsu.edu**

Ship packages (excluding live organisms) to:

New Mexico Farm & Ranch Heritage Museum
Attn: WERC Environmental Design Contest
4100 Dripping Springs Rd
Las Cruces, NM 88011

Ship live biological elements that require special care (include care instructions) to:

WERC Environmental Design Contest
1025 Stewart St., Room 128
Las Cruces, NM 88003

Team Number:		Task #
School Name		
Advisor Name		
Email		
Phone number		
Sender Info: Name		
Email		
Phone		

Package Detail	Weight	Width	Height	Length
Description of package contents. <ul style="list-style-type: none"> • List all package contents • Identify hazardous, perishable, fragile, or sensitive items • Attach SDS for hazardous materials • Ensure package is in accordance with carrier regulations. • Copy this form if more space is required. 				
Carrier (circle)	UPS	FedEx	USPS	Other (<i>specify</i>)
Shipping date:	Anticipated arrival date:			

Disclaimer: WERC and NMSU are not responsible for packages that arrive damaged.

Sender is responsible for following carrier regulations for hazardous materials.

Packing and Shipping Links for Hazardous Materials:

If you plan to ship equipment containing mercury, radioactive equipment or sources, biohazardous materials, or select agents, contact Juanita Miller (miljgh@nmsu.edu) for special instructions.

UPS

[Shipping Hazardous Materials | UPS - United States](#)

FEDEX

[Shipping Hazardous Materials | FedEx](#)

USPS

[Shipping Restrictions & HAZMAT - What Can You Send in the Mail? | USPS](#)

DHL – We do not recommend shipping to our area via DHL